

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Work Session Meeting on the 3rd of August 2017 in Conference Room A at the Fairfield Administration Building.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Berding, Mr. Hare & Mrs. O’Neal
Absent: Mr. Begley & Mrs. Shorter

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Carrie O’Neal

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

17-77 RESIGNATIONS/UNPAID LEAVE OF ABSENCE/EMPLOYMENT/RESCISSION OF EMPLOYMENT/CORRECTON– Mr. Martin

MOTION – Moved by Mr. Berding to approve the following:

A. Personnel – Licensed

1. Resignations

- a. Kathleen Kibler, Senior High, Intervention Specialist
(effective at the end of the 2016-2017 school year; for personal reasons)

2. Unpaid Leaves of Absence

- a. Austin Sanders, Senior High, Assistant Principal
(effective August 15, 2017 for an indefinite period pending receipt of all required documents)

3. Employment

- a. Christina Baumann, Creekside, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- b. Jenny Brown, Crossroads, 7th/8th grade Math
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- c. Carey Halsey, North, 3rd grade Math/Science/Social Studies
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- d. Justine Kaminsky, Crossroads, 6th grade ELA

- (recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- e. Sandy Lang, Crossroads, 7th grade Science
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - f. Natalie Loy, Creekside, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - g. Ashley Ott, South, 4th grade Math/Science
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - h. Joe Snively, Senior High, Social Studies
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - i. Bryan Walters, Senior High, Chemistry
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - j. Erin Williams, Compass, Music
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - k. Traci Wood, Compass, Kindergarten
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
 - l. Extracurriculars 2017-18

District

Pam Buehler, Department Head Nurses, 50%
Nina Rose, Department Head Nurses, 50%

Senior High

Jay Bauer, Volleyball, Varsity Head, Boys
Kyle Bolser, Soccer, Boys Assistant
Nick Glomb, Bowling, Head Coach
Nicholas Gray, Golf, Varsity Boys
Amy Hippert, Softball, Assistant
Darren Ling, Marching Band Co-Director
Kelsey Meyer, Soccer, Assistant Girls
David Pierce, Cross Country, Head Coach
Emily Puhl, Cheer Coach, Football, Varsity
Emily Puhl, Cheer Coach, Basketball, Varsity

Mike Sedziol, Soccer, Boys Assistant
Julie Wienczek, Senior Class Sponsor
Jill Wilhelm, Marching Band Co-Director

Freshman

Jill Wildermuth, Softball

Middle (Creekside and Crossroads)

Tim Adams, Golf Coach, Boys 7th/8th
Kevin Flaig, Football 7th/8th
Nichole Tock, Cross Country
Jamil Manning, Football 7th/8th
Nick Meiners, Football 7th/8th
Kari Russo, Tennis, Girls 7th/8th

Creekside

Amy Hippert, Athletic Director, Assistant
Jen Steelman, Intramural Director
Anita Jester, Volleyball 7th/8th

Crossroads

Allison Cline, Department Head Science Gr 8
Becky Frey, Department Head Math Gr 6
Ritch Parrish, Yearbook Advisor, 8th Gr
Wendy Phair, Department Head Social Studies Gr 6

Compass

Robyn Heidelberg, Elementary Drama Club Advisor, 50%
Michelle Hoskinson, Elementary Drama Club Advisor, 50%

South

Angie Miller, Unit Leader Gr 3

- m. Andrea Mathews, Sacred Heart, Reading/Math Tutor
(effective for the 2017-18 school year; paid through Auxiliary Funds)

(Periodically the district has students who qualify for tutoring in math or reading as determined through the district's established assessment process. It is recommended that the above noted person(s) be paid as a tutor out of Auxiliary Funds through the state of Ohio, at the rate of \$28.99 per hour, effective for the 2017-18 school year.)

4. Rescission of Employment from June 26, 2017 Board Meeting

- a. Tammy Rich, District, School Psychologist
b. Extracurriculars 2017- 2018

Heather Hoelle, North, Unit Leader Gr 2
Ann Mack, Crossroads, Department Head Math Grade 6

5. Correction from June 26, 2017 Board Meeting

a. Extracurriculars 2017-2018

Trish Lutterbie, Technical Director, 50% (previously listed without percentage)

(All employment is contingent upon satisfactory submission of all required documents)

SECOND – Seconded by Mrs. O’Neal

ROLL CALL - Ayes: Mr. Berding, Mr. Hare, Mrs. O’Neal

Nays: None

Motion Carried: 3-0

17-78 RESIGNATIONS/EMPLOYMENT/RESCISSION OF EMPLOYMENT – Mr. Weiser

MOTION - Moved by Mrs. O’Neal to approve the following:

B. Personnel – Classified

1. Resignations

- a. Patricia Evans, South, Cook
(effective July 23, 2017; to accept another position within the District)
- b. Elizabeth McCarty, Sr. High, Food Service Assistant
(effective the end of the day September 4, 2017; for personal reasons)
- c. Charles Miller, Transportation, Bus Driver
(effective the end of the day July 31, 2017; for personal reasons)
- d. Martha Miller, Transportation, Bus Driver
(effective the end of the day July 31, 2017; for personal reasons)
- e. Kathleen Ritchie, Sr. High, Cook
(effective August 13, 2017; to accept another position within the District)

2. Employment

- a. Kyle Bresch, Central, Custodian
(temporary employment effective August 7, 2017 through November 7, 2017; for a replacement position)
- b. Patricia Evans, Creekside Middle, Custodian
(temporary employment effective July 24, 2017 through October 24, 2017; for a replacement position)
- c. Michelle Gaskins, Crossroads Middle, Clerk IV
(effective August 15, 2017; for a replacement position)

- d. Justina Jobe, Freshman, Custodian
(temporary employment effective August 7, 2017 through November 7, 2017;
for a replacement position)
 - e. Tiena Johnson, Transportation, Bus Driver
(effective August 2, 2017; for a replacement position)
 - f. Mark Jones, Creekside Middle, Custodian
(effective August 7, 2017; for a replacement position)
 - g. Jennifer Ledbetter, Compass, Secretary III
(effective August 7, 2017; for a replacement position)
 - h. Eugene Lockwood, Creekside Middle, Custodian
(temporary employment effective August 4, 2017 through November 4, 2017;
for a replacement position)
 - i. Angela Neal, Crossroads Middle, Educational Assistant
(effective September 5, 2017; for a replacement position)
 - j. Kathleen Ritchie, North, Custodian
(temporary employment effective August 14, 2017 through November 14,
2017; for a replacement position)
 - k. James Williams, Transportation, Bus Driver
(effective August 2, 2017; for a replacement position)
3. Rescission of Employment from June 26, 2017 Board Meeting
- a. Shellie Doyle, Crossroads Middle, Clerk IV
(effective August 15, 2017; for a replacement position)

SECOND – Seconded by Mr. Berding

ROLL CALL - Ayes: Mr. Berding, Mr. Hare, Mrs. O’Neal

Nays: None

Motion Carried: 3-0

C. Items for Board Discussion

1. Board Policies – Roger Martin

- Policy GBS – Health Insurance Portability and Accountability (HIPAA)
- Policy KBA – Public’s Right to Know
- Policy IIBH – District Web Site Publishing

Mr. Martin presented minor changes to the policies listed on the agenda.

2. Board Policies – Jeff Madden

- Policy JEC – School Admission
- Policy JECAA – Admission of Homeless Students
- Policy JECAA-R – Admission of Homeless Students Dispute Resolution Process
- Policy JHCB – Immunizations
- Policy JO – Student Records
- Policy JO-R – Student Records
- Policy JFCF – Hazing and Bullying
- Policy JFCF-R – Hazing and Bullying
- Policy JFG – Interrogations and Searches
- Policy JFG-R – Interrogations and Searches

Mr. Madden presented minor changes to the policies listed on the agenda.

Mr. Berding asked that the policies be checked for school days versus calendar days. He asked that the type of days be clarified or consistent.

3. Job Descriptions for Extra-Curricular and/or Extra Duty Positions (Revisions) – Roger Martin

- Cheerleading Coach, 6th Grade
- Drama Club Advisor, Elementary
- Department Head, English, Senior High
- Department Head, Integrated Language Arts, Middle
- Department Head, Math, Middle
- Department Head, Math, Senior High
- Department Head, Science, Middle
- Department Head, Science, Senior High
- Department Head, Social Studies, Middle
- Department Head, Social Studies, Senior High
- Department Head, Special Areas
- Department Head, Special Education, Middle
- Department Head, Special Education, Senior High
- Intramural Basketball, Boys, 6th Grade
- Intramural Basketball, Girls, 6th Grade
- Intramural Bowling, Boys and Girls, 6th Grade
- Intramural Track, 6th Grade
- Intramural Volleyball, 6th Grade
- Leadership Team Advisor, Middle
- Lego Robotics Supervisor, Elementary
- Pit Orchestra Director, Musical, Senior High
- Student Council Advisor, 6th, 7th and 8th Grades
- Unit Leader, Elementary

- Wellness Coordinator, Elementary

Mr. Martin presented minor changes to job descriptions.

4. Urgent Necessity for Tennis Court Repair – Tom Weiser

Mr. Weiser explained the need to repair the tennis courts as soon as possible due to the girls tennis season starting in August. The depth of the project changed once the vendor started the project and found some major repairs that were needed. It is recommended that the courts receive an overall resurfacing that should last 10 -15 years.

17-79 APPROVAL OF REVISIONS TO BOARD POLICIES/APPROVAL OF REVISIONS TO JOB DESCRIPTIONS/APPROVAL OF REVISIONS TO JOB DESCRIPTIONS FOR EXTRA-CURRICULAR AND/OR EXTRA DUTY POSITIONS/APPROVAL OF REVISIONS TO THE CONFIDENTIAL SALARY SCHEDULE/ADOPTION OF A RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR TENNIS COURT REPAIR AT FAIRFIELD HIGH SCHOOL

MOTION – Moved by Mr. Berding to approve the following:

D. Other Items for Board Action

1. Recommend approval of the revisions to Board Policies:

- AC – Nondiscrimination
- ACB – Nondiscrimination on the Basis of Disability
- ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment
- ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures

2. Recommend approval of the revisions to Job Descriptions:

- Teacher
- Athletic Trainer, District
- Certificated School Nurse
- Electronic Remediation/Non-credit Instructor
- Electronic Summer School Coordinator/Instructor
- English as a Second Language (E.S.L.) Tutor
- Guidance Counselor
- Teacher of Hearing Impaired
- Home Instructor
- Instructional Coach
- Instructional Specialist
- Instructional Specialist for Technology and Data
- Intern School Psychologist
- Intervention Specialist (Teacher of Children with Disabilities)

- Occupational Therapist
- Physical Therapist
- Registered Nurse
- School Psychologist
- Speech/Language Pathologist
- Substitute Teacher
- Summer School Coordinator
- Summer School Instructor
- Supplemental Services Teacher
- Teacher for Fairfield Academy
- Work Study Coordinator

3. Recommend approval of the revisions to Job Descriptions for Extra-Curricular and/or Extra Duty Positions:

- GSA Club Advisor
- Intramural Director, 6th Grade, Middle
- Jazz Band Co-Director, Middle
- Marching Band Associate Director
- Marching Band Co-Director
- Marching Band Instructor, Senior High
- Rhythm Express Director
- Rocket Club
- Select Band Co-Director, Middle
- Select Choir Director, Elementary
- Select Choir Director, Middle
- Select Orchestra Director, Middle
- Show Choir Combo Band Director
- Vocal Director, High School Musical

4. Recommend approval of the revisions to the confidential salary schedule and the adjustment of salaries as follows:

Effective July 1, 2017	2.5% base salary increase
Effective July 1, 2018	2.5% base salary increase
Effective July 1, 2019	2.25% base salary increase

5. Recommend adoption of the following Resolution:

**RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND
AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE
BIDDING FOR TENNIS COURT REPAIR AT THE FAIRFIELD HIGH SCHOOL**

WHEREAS, while performing repairs on the tennis courts at the Fairfield High School, additional deterioration was discovered to such a degree that the courts cannot be used, and,

WHEREAS, the additional repairs of the tennis courts must be accomplished immediately to prevent further deterioration and to enable their usage this school year,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District, County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the additional repairs of the tennis courts at Fairfield High School.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said additional repairs for an excessive period of time causing an additional burden on the district.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to contract without advertising and competitive bids with:

Barry L. Brown Paving
3210 Homeward Way
Fairfield, OH 45014

For the additional repairs of the tennis courts at Fairfield High School in an amount not to exceed \$116,000.00.

SECTION 4. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

SECOND – Seconded by Mrs. O’Neal

ROLL CALL - Ayes: Mr. Berding, Mr. Hare, Mrs. O’Neal

Nays: None

Motion Carried: 3-0

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter - none
- B. Butler Tech – Michael Berding

Mr. Berding shared the following:

In the Transforming Lives newsletter, you will see on page two a picture of Fairfield graduate David Nichols, who attended the Project Search program at Miami University is already working a full-time job with benefits in the Housing and Dining department.

100% of the Butler Tech Cosmetology students passed the State board exam on their first try. This is nearly impossible to accomplish.

On page three notes that Michelle Price from Fairfield finished 5th in Educators Rising Moment-

at the Educators Rising National competition in Phoenix this past June.

On page four, you will see that at the National Skills USA competition in Louisville, Fairfield's Josh Flohr placed 4th in telecommunication cabling, while Jansen Little placed 8th in Welding Sculpture. (This was hard to believe because Jensen's Eagle sculpture was amazing.) Also listed on page four are Carly Palmer and Sarah Radcliffe who earned gold medals at the National FCCLA competition in Nashville last month. Also at FCCLA Jaylyn Jarman earned a silver Medal in Teach and Train competition, while the Knowledge Bowl team from Fairfield finished 14th in nation.

The First Drone camp finished with a ceremony on Tuesday Aug. 1st as campers were presented with their wings from state rep Margy Condit and Butler County Commissioner TC. Rodgers.

Fellow board members should mark Tuesday October 10th on their calendars for Butler Tech's annual All Boards Dinner at DRL. You don't want to miss this year's dinner from the award winning culinary students. More details to follow.

C. Parks and Recreation Update – Carrie O'Neal - none

D. Planning Commission – Brian Begley - none

ANNOUNCEMENTS

August 17, 2017 – Board Meeting, 6:30PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mr. Berding

Congratulations to Brian Begley for being named Rotarian of the Year for his volunteer efforts.

17-80 EXECUTIVE SESSION

MOTION – Moved by Mr. Berding to recess to Executive Session at 6:59 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official 121.22 (G) (1)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mrs. O'Neal

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mrs. O'Neal

Nays: None

Motion Carried: 3-0

The Board resumed the regular meeting at 9:24 pm.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR WORK SESSION MEETING
AUGUST 3, 2017

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17-81 ADJOURNMENT

MOTION – Moved by Mr. Berding to adjourn the meeting

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mrs. O’Neal

Nays: None

Motion Carried: 3-0

The meeting was adjourned at 9:25pm by the President, Mr. Hare.

President

Attest: _____
Treasurer